Finding Aid
Lewis/St. Francis Merger/De-Merger
(10-260)

University of St. Francis Library Archives
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Descriptive Summary

Collection Title: Lewis/St. Francis Merger/De-Merger

Series Title: University Records

Collection Number: 260

Series Number: 10

Extent: 10 boxes (7 manuscript boxes, 3 flat boxes); 15 linear feet

Abstract: This is a collection of materials related to the cooperation and merger of Lewis College of Lockport, IL (now Lewis University of Romeoville, IL) and the College of St. Francis of Joliet, IL (now the University of St. Francis) and to the subsequent de-merger of the two schools. Included in the collection are meeting minutes from committees and task forces as well as reports and analysis done by the independent consultant Robert M. Crane. Also included are photographs, brochures, surveys, newspaper articles and research materials.

Physical Location: G12 – Section 8 – Shelves 2-6

Language: English

Processor: Linnea Knapp, Archives Librarian

Administrative Information

Restrictions on use and reproduction: All rights held by the University of St. Francis. For permission to reproduce, distribute, or otherwise use materials, please contact Archives Staff.
Restrictions on access: CLOSED: Box 8, folders 18-20
CLOSED: Box 7 – unable to play film reels

Provenance / Source of acquisition: Unknown; Restricted folders (Box 8, folders 18-20 – from Sister Rosemary Small upon her retirement from USF in 2009)

Scope and Content Note

Types of material: correspondence, meeting minutes, photographs, brochures, newspaper articles, newspapers, catalogs, research articles


Important divisions: Retained provenance of items as originally gathered.

Container Listing

Box 1:
Folder 1 – Lewis College – St. Francis Publicity – ca. 1970-1971
Folder 6 – Committee on Co-operation – Minutes only – 1966-1968
Folder 7 – Minutes – September 1966 to January 1967
Folder 8 – Minutes – January 1967 to August 1967
Folder 9 – Minutes – October 1967 to October 1968
Folder 10 – Committee on Co-operation – Papers for study; Reports by Dr. R. N. Crane – ca. 1967
Folder 11 – Discussion (from tapes) – ca. 1967 (3 copies)
Folder 12 – Creativity in Change: The Challenge to Private Colleges – Paper by Dr. Robert M. Crane presented at Joint Faculty Meeting – January 11, 1967 (2 copies)
Folder 14 – Guidelines from North Central pertinent to Task Forces – 1967
Folder 15 – Task Force Reports #1 – March 1967
Folder 16 – Task Force Reports #2; Preview of Task Force Studies by Dr. Crane – 1967
Folder 17 – Documents by Dr. Robert M. Crane – ca. 1967
1. Feasibility Study #2, July 14; Revised, August 21, 1967
2. Plans for Board of Trustees and Boards of Control
3. Plans for Experimental Organization and Administration for the Colleges
4.Projected Needs for Further Study
5. Tentative Outline of Feasibility Reports 3, 4, 5
Folder 18 – Presentations by Dr. Robert M. Crane – 1967
-Joint Faculty Meeting – January 10, 1967

Folder 20 – Cooperation Correspondence, Meetings and Materials – ca. 1964-1968 (1)
Folder 21 – Cooperation Correspondence, Meetings and Materials – ca. 1964-1968 (2)
Folder 22 – Cooperation Correspondence, Meetings and Materials – ca. 1964-1968 (3)
Folder 23 – Cooperation Correspondence, Meetings and Materials – ca. 1964-1968 (4)
Folder 24 – Board of Trustees – LC and CSF: Copies of Minutes and Related Materials – May 1970-July 1971
Folder 25 – Negotiations with LC – Fiscal Year 1972, Fiscal Year 1973

Box 2:
Folder 5 – Faculty Survey: Full Time – September 1967 (1)
Folder 6 – Faculty Survey: Full Time – September 1967 (2)
Folder 7 – Faculty Survey: Full Time – September 1967 (3)
Folder 8 – Admissions Data – ca. 1967
  Data from Admissions Office
  Data from Registrar
Folder 9 – Lewis College – ca. 1967-1968
Folder 10 – Faculty Survey: Part Time – September and October 1967
Folder 11 – Merger Correspondence, Meetings and Materials – ca. 1966-1971
Folder 12 – Lyman Glenny, Seminar – ca. 1967
Folder 14 – All Task Forces – Sister Anita Marie’s Materials – Task Force I – ca. 1967
Folder 15 – All Task Forces – Sister Anita Marie’s Materials – Task Force II – February-May 1967
Folder 16 – All Task Forces – Sister Anita Marie’s Materials – Task Force III – ca. 1967
Folder 17 – All Task Forces – Sister Anita Marie’s Materials – Task Force IV – ca. 1967
Folder 24 – Lewis College Memo – Internal Communications Project – July 16, 1970
Folder 25 – Steering Committee – 1968-1969: Communications from Dr. Rogala
Folder 26 – Steering Committee – 1968-1969: Minutes
Folder 33 – Steering Committee – 1968-1969: Material on Objectives
Folder 34 – Steering Committee – 1968-1969: Reading Material
Folder 35 – Lewis-St. Francis of Illinois Application Packet – ca. 1970
Folder 36 – Faculty Handbook – Lewis-St. Francis of Illinois – September 1970 (2 copies)
Folder 38 – Committee of Cooperation Materials – Meetings one through eighteen – ca. 1967-1968 (1)
Folder 39 – Committee of Cooperation Materials – Meetings one through eighteen – ca. 1967-1968 (2)
Folder 40 – Committee of Cooperation Materials – Meetings one through eighteen – ca. 1967-1968 (3)
Folder 41 – Committee of Cooperation Materials – Minutes of Meetings 19 through 22 – ca. 1968
Folder 42 – Committee of Cooperation Materials – Duplicate Minutes – 1968
Folder 43 – Task Force I – Materials – ca. 1967
Folder 45 – Task Force I – Minutes – ca. 1967

Box 3:
Folder 1 – Joliet Herald News article – “St. Francis-Lewis Merger Study Set” – November 30, 1966 (2 copies)
Folder 2 – Press Release and Materials – ca. 1968
Folder 3 – CSF and Lewis Historical Material (General) – ca. 1967-1971
Folder 5 – Mother M. Borromeo – Letters to Faculty – May and June 1968
Folder 6 – Merger – Appointments [Resumes] – ca. 1970
Folder 7 – Curriculum Reports – CSF – September 28, 1970
Folder 8 – Interim Proposals – 1968-1969
Folder 9 – Faculty Surveys (F. T.) – ca. 1967
Folder 10 – Faculty [Data] (F. T.) – ca. 1967
Folder 11 – Data on merging student publications – May 14, 1969
Folder 12 – Deans’ Committee Second Report – November 14, 1967 (5 copies)
Folder 13 – Deans’ Committee Third Report – May 25, 1967 (5 copies)
Folder 14 – Reports of Dr. Crane – Feasibility Study Report Number Two – August 21, 1967
Folder 15 – Reports of Dr. Crane – Preview of Task Force Studies for the Committee on Cooperation – 1967 (2 copies)
Folder 16 – Minutes from Committee on Cooperation – Set 4 – 1966-1968
Folder 17 – Minutes from Committee on Cooperation – Set 1 – 1966-1968
Folder 18 – Minutes from Committee on Cooperation – Set 3 – 1966-1968
Folder 19 – Historical Data Concerning the Study – Data on Course Exchange Program with Lewis College – 1964-1966
Folder 20 – Historical Data Concerning the Study – Beginning of the Feasibility Study – ca. 1966
Folder 21 – Historical Data Concerning the Study – Resolution – October 1966
Folder 22 – Historical Data Concerning the Study – Finding a Consultant – 1966
Folder 23 – Historical Data Concerning the Study – Material on Dr. Crane – ca. 1966
Folder 24 – Historical Data Concerning the Study – Correspondence – 1966-1968
Folder 25 – Historical Data Concerning the Study – Biology Department Statement of Policy – ca. 1968
Folder 26 – Historical Data Concerning the Study – Dr. Crane address to the Alumnae of CSF – October 8, 1967
Folder 27 – Historical Data Concerning the Study – Paper read at alumnae meeting by Sr. M. Claudia – October 9, 1966; Related Materials
Folder 28 – Historical Data Concerning the Study – Memorandum of Understanding – November 30, 1967
  -“We Hold These Truths….”?, 1961 – Paul C. Reinert (2 copies)
  -The Role of the Catholic University, 1966 – Very Rev. Michael P. Walsh, S.J. (2 copies)
  -Statement on Autonomy and Academic Freedom, 1967 (2 copies)
  -The Liberal Arts College: Some Future Functions, 1954 – Louis T. Benezet (2 copies)
Folder 30 – Data on Baccalaureate Program for Nursing – ca. 1968 (2 copies)
Folder 31 – Descriptive Data from a Survey of Juniors and Seniors in the Colleges of St. Francis and Lewis – ca. 1967
Folder 32 – Lewis College General Catalog – 1968-1970
Folder 33 – Dr. Robert M. Crane – Central States Faculty Colloquium Materials – ca. 1966-1967
Folder 37 – Task Force “21” – 1973
Folder 38 – State of Illinois Board of Higher Education – Statewide Space Survey – Fall 1973
Folder 39 – Lewis College Student Bill of Rights and Responsibilities – ca. 1967
Folder 40 – Questionnaire for Survey – ca. 1967-1968
Yearbook – Association – Lewis College, College of St. Francis – 1970
Yearbook – Insight – Lewis-St. Francis of Illinois – 1971
Ten Year Report of the President – Lewis College – 1960-1970 (3 copies)
[Located at the side of the box]

Box 4:
Folder 1 – Miscellaneous documents, brochures, forms – ca. 1965-1970
Folder 2 – Committee Appointments – 1970-1971
Folder 3 – Academic Coalescence Committee – ca. 1970-1971
Folder 4 – Cultural Arts Committee – ca. 1969-1971
Folder 5 – Faculty Life Committee – ca. 1970-1971
Folder 6 – LC-CSF Merger Process: Committee Membership – ca. 1969
Folder 7 – Screening Committee Meeting – ca. 1970
Folder 8 – Teaching-Learning Committee – ca. 1970
Folder 9 – Student Affairs – CSF-Lewis: Reports (Lewis College) Students – ca. 1970
Folder 10 – Student Affairs – CSF-Lewis: Enrollment – Summer 1970
Folder 13 – Student Affairs – CSF-Lewis: Health Services – 1970
Folder 15 – Student Affairs – CSF-Lewis: David Holmes, Student Affairs – ca. 1970-1971
Folder 17 – Student Affairs – CSF-Lewis: Committee on Cooperation – ca. 1966
Folder 20 – Academic Affairs – CSF-Lewis: Interim Term – January 1971
Folder 21 – Academic Affairs – CSF-Lewis: Subcommittee on Grading Pass-Fail and Incomplete – 1971
Folder 22 – Academic Affairs – CSF-Lewis: Faculty and Departmental Chairmen List – 1970-1971
Folder 23 – Academic Affairs – CSF-Lewis: Faculty Meetings – 1970-1971
Folder 29 – National Council for Accreditation of Teacher Education (NCATE) – 1960-1965
Complaint against department and related materials – June 1, 1971
Folder 40 – Joint Departments – CSF-Lewis: Theology Department – ca. 1971
Folder 42 – Department Assessment Prior to Merger – 1967: Department of Speech and Drama
Folder 43 – Department Assessment Prior to Merger – 1967: Department of Romance Languages
Folder 44 – Department Assessment Prior to Merger – 1967: Department of Religion
Folder 45 – Department Assessment Prior to Merger – 1967: Department of Physics
Folder 46 – Department Assessment Prior to Merger – 1967: Department of Philosophy
Folder 47 – Department Assessment Prior to Merger – 1967: Department of Music
Folder 48 – Department Assessment Prior to Merger – 1967: Department of Medical Technology
Folder 49 – Department Assessment Prior to Merger – 1967: Department of Mathematics
Folder 50 – Department Assessment Prior to Merger – 1967: Department of Library Science
Folder 51 – Department Assessment Prior to Merger – 1967: Department of Education
Folder 52 – Department Assessment Prior to Merger – 1967: Department of Latin
Folder 53 – Department Assessment Prior to Merger – 1967: Department of History, Economics, Political Science, Sociology
Folder 54 – Department Assessment Prior to Merger – 1967: Department of Health and Physical Education
Folder 55 – Department Assessment Prior to Merger – 1967: Department of German
Folder 56 – Department Assessment Prior to Merger – 1967: Department of Art
Folder 57 – Department Assessment Prior to Merger – 1967: Department of Biology
Folder 58 – Department Assessment Prior to Merger – 1967: Department of Chemistry
Folder 59 – Department Assessment Prior to Merger – 1967: Department of English
Folder 60 – Department Assessment Prior to Merger – 1967: Department of Seraphic Institute of Theology
Folder 62 – Descriptive data from a survey of Juniors and Seniors in the Colleges of St. Francis and Lewis – ca. 1967 (copy 2)
Folder 63 – Example Surveys from Marylhurst College, Marylhurst, Oregon – 1966
Folder 64 – Lewis College Charter and By-Laws – ca. 1966
Folder 65 – Demographic Study – ca. 1966
Folder 67 – Lewis-St. Francis of Illinois Application Packet – ca. 1969
  - Co-Curricular Activities Flier – Summer Session 1967 – CSF
Folder 68 – Interim Committee – 1968-1969
Folder 69 – Questionnaire – Moderators – ca. May 1960

Box 5:
Folder 7 – Academic Steering Committee – 1968-1969
Folder 8 – Minutes of the Joint Faculty Meeting of Lewis College and the College of St. Francis – January 11, 1967
Folder 9 – Committee on Cooperation – 1966-1968 (1)
Folder 10 – Committee on Cooperation – 1966-1968 (2)
Folder 11 – Lewis College President’s Report – 1965-1968
  - 1965-1966
  - 1966-1967
  - 1967-1968
  - Joliet Herald News Article – March 25, 1968
Folder 12 – Lewis College Alumni News – Volume 1-Number 1 – October 1967
Folder 15 – CSF-Lewis Citizen’s Survey; Faculty Lists – 1967-1968
Folder 16 – Notre Dame Questionnaire – 1967
Folder 17 – Data from Lewis College – Brochures – 1967-1971
  - Lewis College Invitation – Inauguration of Lester Carr, PhD. As 6th President – September 12, 1971
  - Lewis College Announcement – Dedication of the Learning Resource Center – September 12, 1971
  - Future – Magazine of Lewis College – Volume 1-Number 1 – July 1971
Folder 18 – CSF-Lewis Bus Schedule – December 1967
Folder 19 – Lewis College Brochures and Publications – 1962-1970 (1)
Folder 20 – Lewis College Brochures and Publications – 1962-1970 (2)
Folder 21 – Lewis College History – ca. 1955-1973 (1)
Folder 22 – Lewis College History – ca. 1955-1973 (2)
Folder 23 – Lewis College History – ca. 1955-1973 (3)
Folder 24 – Tentative Budget – Lewis College-St. Francis College – Fiscal Year 1970-71
Folder 25 – Lewis College Financial Statements – March 1971
Folder 26 – Faculty Handbook – Lewis College – September 1963


Folder 31 – Lewis Campus House – Appraisal and Correspondence – September-October 1969

Folder 32 – Lewis Admissions Report – September-October 1967

Folder 33 – Dean’s Committee – 1967

Folder 34 – Faculty Handbook – Lewis College – September 1966 (2 copies)

Folder 35 – Faculty Handbook – Lewis-St. Francis of Illinois – September 1970

Folder 36 – Faculty Handbook – College of St. Francis – September 1967

Folder 37 – Faculty Handbook – Lewis College – September 1967

Folder 38 – Faculty Handbook – Lewis College – September 1969


Folder 40 – Photographs – Students and Staff – ca. 1968-1970 [P]

Box 6:

Folder 1 – Funding of Cooperative Programs – CSF-Lewis – 1970-1975


Folder 3 – Lewis-St. Francis of Illinois Materials – ca. 1970
  - Brochure – Student Development Center
  - NOW Magazine – Volume 6-Number 1 – October 1970
  - Negatives

Folder 4 – Lewis-St. Francis of Illinois Administrative Council – 1970 (1)

Folder 5 – Lewis-St. Francis of Illinois Administrative Council – 1970 (2)

Folder 6 – Lewis-St. Francis of Illinois Administrative Council – 1970 (3)

Folder 7 – Pre July 1, 1970 Merger – ca. 1968-1970

Folder 8 – Newsletters – 1966, 1967
  - College Newsletter – N.C.E.A. – December 1966
  - CSF NOW Magazine – September 1967


Folder 11 – Task Force II – Minutes – February-March 1967

Folder 12 – Task Force II – Bus Transportation – December 1967-February 1968

Folder 13 – Task Force II – Other Information – ca. 1967

Folder 14 – Task Force III – February-April 1967

Folder 15 – Task Force V – February-May 1967

Folder 16 – Task Force IV – Minutes and Reports of Sub-Committees – February-September 1967

Folder 17 – Task Force IV – Minutes – February-October 1967
Folder 18 – Agreement with Lewis College – Title III Monies and Library Services – 1971-1974 (1)
Folder 19 – Agreement with Lewis College – Title III Monies and Library Services – 1971-1974 (2)
Folder 21 – Course Master List – Semester I – 1972-1973
Folder 22 – Course Master List – Semester II – 1972-1973
Folder 23 – Class List – Spring Semester 1972 – Cooperation Total Hours – March 12, 1972
Folder 24 – Course Master List – Semester I – 1971-1972
Folder 25 – Course Master List – Semester II – 1971-1972
Folder 26 – Lewis Exchange Arrangements – 1971-1973 (1)
Folder 27 – Lewis College Budgeting and Billing – 1971-1973
Folder 28 – Auditor’s Information – 1971-1972
Folder 29 – Lewis Exchange Arrangements – 1971-1973 (2)
Folder 30 – Lewis College Audit Report for the year ended May 31, 1970 (3 copies)
Folder 31 – Lewis College Reports – Exchange of Students and Faculty – 1968-1970
Folder 34 – Preview ’68 – Clubs and Organizations at CSF – 1968-1969
Folder 35 – Library Holdings – Lewis College – as of June 30, 1967
Folder 36 – Business Correspondence between Lewis College and CSF – 1969-1971
Folder 37 – Lewis College Financial Statements – November 1970
Folder 38 – Lewis College Correspondence – 1969-1971
Folder 39 – Lewis College Financial Statements – December 1970
Folder 40 – Lewis College-St. Francis College Joint Board of Trustees Meeting – May 27, 1970
Folder 41 – Boards of Trustees – LC and CSF – Correspondence, Joint Decisions, etc. – April 1970-July 1971
Folder 42 – Faculty Salaries – 1969-1970
Folder 43 – Merger Items – 1969-1971
Folder 44 – Weekly Calendar of Events – ca. 1969-1971
Folder 45 – Lewis College News Releases – 1970-1971 (1)
Folder 46 – Lewis College News Releases – 1970-1971 (2)
Folder 47 – Co-operative Application – forwarded to US Office of Education – September 2, 1966
Folder 48 – Task Force Volunteers – ca. 1969

Box 7:
Magnetic Tape Audio – “The first joint faculty meeting”
Magnetic Recording Tape – “Faculty Meeting – Dr. Crane and Faculty Discussion – October 10, 1967” Master

Box 8:
Folder 2 – LC-CSF 1967 Academic Seminar Brochures – February and April 1967
Folder 3 – Pertinent Material – Lewis College – 1965-1967
Folder 4 – Dr. Robert M. Crane – Resume and Published Materials – ca. 1967
Folder 5 – Descriptive Data from a Survey of Juniors and Seniors in the College of St. Francis and Lewis – 1967 (copy 3)
Folder 7 – Interest Sheets for Assistance in the Feasibility Study – 1966
Folder 8 – Feasibility Study Miscellany – 1966-1967
Folder 13 – Board of Trustees Meeting – July 20, 1970
Folder 14 – Board of Trustees – 1969-1971
Folder 15 – Lewis-St. Francis of Illinois Brochures – ca. 1969-1971
  -Blue Brochure
  -Summer Session Brochure – ca. 1971
  -South Campus Library Map
Folder 16 – Photographs – ca. 1969-1971
  -CSF – Volume 5-Number 3 – August 1970
  -LSF of IL – Volume 6-Number 1 – October 1970
  -LSF of IL – Volume 6-Number 2 – January 1971 (2 copies)
  -LSF of IL – Volume 6-Number 3 – March 1971 (2 copies)
Folder 18 – Pre-Planning Merger/Cooperation Documents – 1966-1968 (1)
Folder 19 – Pre-Planning Merger/Cooperation Documents – 1966-1968 (2)
Folder 20 – Pre-Planning Merger/Cooperation Documents – 1966-1968 (3)
Folder 21 – Continuum of Affiliation – 2000
Folder 22 – Partnership/Affiliation of Lewis and USF – CONFIDENTIAL – 2000
Folder 23 – Merger Conversations – 1999
Folder 24 – Partnership of Lewis and USF – n.d
Folder 25 – Cooperative Arrangement with Lewis College – correspondences, institutional information about Lewis College, Brother Lewis’ notes – ca. 1970
  Position Statement from Federation of Independent Illinois Colleges and Universities
  Application for Grant for Strengthening Developing Institutions
  Evidence of Desire and Potential for Improvement (3 copies)
Folder 26 – Title III Application, December – revised regulations (2 copies), instructions for preparation and submission, Title III, announcement of program, Cooperative Program category budget – 1966

RESTRICTED MATERIALS:
Folder 18 – Pre-Planning Merger/Cooperation Documents – 1966-1968 (1)
Folder 19 – Pre-Planning Merger/Cooperation Documents – 1966-1968 (2)
Folder 20 – Pre-Planning Merger/Cooperation Documents – 1966-1968 (3)

Folder 21 – Continuum of Affiliation – 2000
Folder 22 – Partnership/Affiliation of Lewis and USF – CONFIDENTIAL – 2000
Folder 23 – Merger Conversations – 1999
Folder 24 – Partnership of Lewis and USF – n.d
Folder 25 – Cooperative Arrangement with Lewis College – correspondences, institutional information about Lewis College, Brother Lewis’ notes – ca. 1970
  Position Statement from Federation of Independent Illinois Colleges and Universities
  Application for Grant for Strengthening Developing Institutions
  Evidence of Desire and Potential for Improvement (3 copies)
Folder 26 – Title III Application, December – revised regulations (2 copies), instructions for preparation and submission, Title III, announcement of program, Cooperative Program category budget – 1966
Folder 27 – Title III – manual for the preparation of application, proposal for cooperative arrangement: merger (2 copies), application for grant, handwritten notes, master copy of application – 1968
Folder 28 – Grant Application, Lewis College and St. Francis College – 1969
Folder 29 – Title III Grant Application – President’s letter of commitment – 1970
Folder 30 – Grant Application, Lewis and St. Francis – 1970
Folder 31 – Grant Application, Lewis and St. Francis – 1970-1971
Folder 32 – Title III – Plan of Operation and Budget Explanation – 1971
Folder 33 – Correspondences regarding Title III – 1971
Folder 34 – Institutional Package, College of St. Francis – 1971-1972
Folder 35 – Institutional Package, Lewis College 1972-1973

Box 9:
[materials list from bottom of box to top]
Cooperative Academic Program – Lewis College and CSF – Course Catalog – 1971-1972
(3 copies)
Mounted Newspaper Article – “St. Francis – Lewis Merger Study Set” – Herald – November 30, 1966
Lewis-St. Francis of Illinois Chorale and Minstrels – 1971 LP Records (3 copies)

Box 10:
[materials list from bottom of box to top]
  No. 24 – April 28, 1972
  No. 21 – March 24, 1972
  No. 20 – March 17, 1972
  No. 17 – February 28, 1972
  No. 14 – December 10, 1971
  No. 11 – November 19, 1971
  No. 7 – October 22, 1971
  No. 6 – October 15, 1971
  No. 5 – October 8, 1971
  No. 4 – October 1, 1971
  No. 3 – September 24, 1971
  No. 15 – May 7, 1971
  No. 12 – April 23, 1971
  No. 11 – April 2, 1971
  No. 10 – March 26, 1971
  No. 8 – March 12, 1971
  No. 7 – March 5, 1971
  No. 5 – February 24, 1971
  No. 2 – October 12, 1970
  No. 19 – April 20, 1970
  No. 17 – March 16, 1970
  No. 13 – [January 1970]
  No. ? – [December 1969]
Keywords
College of St. Francis
Committees
Feasibility studies
Lewis College
Student newspapers and periodicals
Universities and colleges-Mergers

Notes: Last modified 04/26/2016 by Gloria Hendrickson, Archives Librarian