Welcome from the Director
Terry Cottrell, MLIS, MBA
Library Director

Welcome to the USF Library, and to the Fall 2007 semester! With scores of both online and print scholarly journals and books, the Library acts as a central hub for services, collections, space, and technology to support research, teaching, and learning.

USF Librarians are available via email, phone and in-person to provide specialized subject support to you for research projects. Watch for new resources, online guides and services dedicated to your specific area of interest.

The Library is an active learning space, in both a physical and virtual sense, where technological innovation and traditional collections meet to give you the tools necessary to stay research literate in an information-rich world.

We are grateful to our users and supporters who help enhance our collections and our facilities through donations, collaborative collection management and active library participation. We look forward to providing more opportunities for all to engage library materials, use our services, interact with peers, or enjoy quiet study. We are always delighted to hear from you.

Need Help Using the Library?

Need help finding books and journal articles, placing an interlibrary loan request, or determining how to start researching your topic? USF Library’s professional librarians are happy to assist you. During all library hours, a reference librarian is available to answer your questions, direct you to the best sources for your assignments and give clear, step-by-step instructions on how to use library materials, both print and online.

Contact a reference librarian:
• in person at the reference desk
• by phone (1-800-726-6500)
• or email (refdesk@stfrancis.edu).

For assistance after hours, the library web site has helpful links under “Tutorial & Guides”. Visit “Resource Guides by Subject” for bibliographic lists of available online materials by topic.

USF librarians are committed to providing the best research services to students, faculty and staff. We look forward to assisting you!
Your Online Library
http://www.stfrancis.edu/lib/libindex.htm

Renew any book you have checked out (USF or an interlibrary loan from I-Share). Click on “USF’s Online Catalog” link. Click “Renew Books/My Account” on the top green bar. Login and select the books to renew by clicking in the corresponding box and clicking “renew”.

Read 2,000+ ebooks. Click on the “netLibrary” link.

Find full text journal articles. Click on the “Online Databases” link. Access from home requires a username and password (use your MyUSF portal login). If you have a citation and want to locate the full text, use the “Find Articles Full Text Online” link and enter the journal title.

Locate library books and other print materials at the USF Library and over 70 other academic libraries in Illinois. Click on “USF’s Online Catalog” link and start searching. To search other academic libraries click on the “I-Share Catalog” tab at the top of the catalog.

Interlibrary Loan (ILL) books and articles. In the online catalog, when viewing an extended record of a book you would like to borrow from a library other than USF, click on the “Request” tab at the top of the screen. To interlibrary loan an article not available via an online database or a book not available on I-Share, use the “Interlibrary Loan” link. Follow the steps for placing a hold on ILLiad.

Getting to Know Nicole Talaga:
Library Student Worker

Year/Major: Senior/English and Secondary Education
Career goal: My goal is to teach high school English. I plan on furthering my education to teach at the university level.
Favorite book: At the moment, my favorite book is Kurt Vonnegut’s A Man Without a Country.
Favorite movie: Pulp Fiction
Favorite music: I love alternative and punk rock music. My favorite band is Everclear.
Favorite quote: “I do not regret the things I have done, but those I did not do!” - Rory Cochran (from Empire Records)
Favorite hobbies: One of my hobbies is painting. I love to let my free spirit pour out onto the canvas. I was actually fortunate enough to be featured at an art gallery in Blue Island.
Job duties as a student worker at the library:
My major duties are to watch over the circulation desk, charge and discharge books, and re-shelve items. It is my job to make sure the stacks are straight and tidy.
What is the most important thing you’ve learned at USF: I have learned to value knowledge and the fact that I am becoming wiser each year.
What advice would you give to new students: Ask yourself why you are here and give a true and sincere answer. Remember it is not just education for a career but for life. Education needs to be valued for what it is: knowledge gained. Just be thankful for learning something new every day.
What is a little known fact about you?: When I am bored or alone I like to make goofy noises. I will hum made up songs. If they are interesting enough, I will sometimes record myself and make a tape of my silly creations. It just makes me laugh.
**How to Use WebFeat**

Why should you use WebFeat? Searching databases simultaneously can cut down on your research time rather than searching the online catalog and each online database individually which can be time consuming. If you click in the corresponding box for 'all resources' your search will incorporate databases you may have otherwise not selected to search. Using WebFeat gives you a thorough result list in a fraction of the time it would take to search each source individually.

To access WebFeat from the library web page, click on "Online Databases" and then click on the “WebFeat” link:

- enter search criteria: keywords, author, title, subject, etc.
- search by category: click in the corresponding boxes to search all resources, specific subjects OR
- scroll down the page and click in the corresponding boxes to search individual resources
- click the ‘go’ box
- The result screen can take a minute to load. Please be patient.

For assistance using WebFeat, please contact a reference librarian.

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**CINAHL Plus with Full Text**

CINAHL Plus with Full Text is an excellent database to search for nursing and allied health topics. The database provides the full text for more than 620 journals and 218 books/monographs with coverage dating back to 1937. CINAHL Plus with Full Text replaces the library’s previous subscription to CINAHL via ProQuest. The new database will provide access to more full text articles. You can access the database by clicking on the ‘Online Databases’ link on the library homepage. Scroll down the alphabetical list of databases to find CINAHL Plus with Full Text. If you are accessing the database from off campus, you will be prompted to enter a username and password (use your MyUSF portal login). For help using this database, please contact a reference librarian.

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**Printing and Copying at the Library**

Each student receives a $10.00 print/copy credit account per semester. Students can use this copy credit at the library. Each 8.5 by 11 black and white page that is printed/copied costs $.06. The amount will automatically be deducted from your account when printing. When using the copy machine, you will need to enter your 800 number and your 6 digit PIN number on the keypad next to the copier to activate the machine and make your copies.

Color printing is an option from any computer on the main floor of the library. When you click on print, select the color printer, and your document will print to the color printer located by the bank of computers across from the circulation desk. Your account will be charged $.35 for a color printout. The library does not have a color copier.
**Staff News**

- Terry Cottrell became the Director of Library Services on June 1. Terry has previously been Assistant Director and Interim Director at the USF Library. He has degrees from University of St. Francis (BA, MBA) and University of Illinois (MLIS).
- Gail Gawlik was promoted to the position of Head of Technical Services this summer. Gail has degrees from Southern Illinois University-Carbondale (BA) and Dominican University (MLIS).
- Amy Chellino, reference librarian, was awarded a Masters in Library and Information Science (MLIS) degree from University of Illinois this summer.
- Kristin Nimmo was hired as a reference librarian. She has degrees from University of Illinois (BS), Illinois State University (BS) and Dominican University (MLIS).
- Aimee Sayles was hired as a reference librarian. She has a degree from North Central College (BA) and will earn her MLIS from Dominican University this December.
- Lisette Odegaard, a recent USF graduate (BA) and former student worker, was hired as a reference librarian. She has a degree from North Central College (BA) and will earn her MLIS from Dominican University this December.
- Judy Moroz (32 years of service) and Carolyn Gudgeon (10 years of service) retired this year.

**Rent DVDs for FREE!!!**

DVDs can be borrowed from the USF Library at no charge. The collection includes new releases (Children of Men, Babel, United 93), classics (Annie Hall, Alfred Hitchcock’s Psycho) and documentaries (An Inconvenient Truth). To search the collection, use the Online Catalog. DVDs are located on the main floor in the audiovisual area.

**Need a Break?**

Visit the student lounge on the lower level of the library to purchase drinks and snacks from the vending machines. Visit with friends at one of the comfortable booths.

**Where in the Library?....**

With a book collection that tops 125,000 volumes, thousands of DVDs and CDs, hundreds of current print periodicals and thousands of back issues, the USF Library is your place for research. Materials are located on three levels:

**Lower Level:**
- General stacks, call numbers 000-399
- Curriculum Lab (Education majors)

**Main Level:**
- Audiovisual materials
- Circulation and reference desks
- Computers
- Health science collection
- Microfilm
- Periodicals and newspapers
- Reference books
- Reserve materials (behind circulation desk)

**Upper Level:**
- General stacks, call numbers 400-999
- John L. Raymond (JLR) Collection—Rare books

**Coming Soon...**

**Presentation Room for Students**

Coming this fall, group study room LG-9 will be equipped with a screen, projector, computer, TV/DVD, conference table and comfortable chairs for students to use for group work. Sign in will be on a first come basis at the circulation desk.

**Library Computers**

The library has over 40 computers for students to use for research, typing a paper, checking email, or using a program. Login using your first and last name (all lower case, no spaces) and 6 digit PIN number.

In addition, students can check out a laptop from the circulation desk to use in the library. The library is a WiFi Zone and you are welcome to use your own laptop as well. Visit the circulation desk for more information.