Welcome!

Welcome back to all returning students and welcome to all the new students for the 2016 fall semester! We hope you find the library a comfortable and friendly place to hang out while on campus. We are excited to help you with your homework and research assignments.

In this newsletter, we cover how to set up a library account for getting books from other college libraries. Did you know that the Library has a radio show on the USF Radio Station? We also invite you to get to know some of our library staff.

We would love to hear your comments and feedback. You can contact us at http://library.stfrancis.edu/ask.html. Here’s to the new semester!

In spirit and service,

Shannon N. Wenzel
Director of Library Services
swenzel@stfrancis.edu / 815-740-5061
Online Resources Available at the USF Library 24/7

Linus and Lucy are correct! The USF Library has a wonderful physical collection of books, journals, and DVDs which you can access in the library (for FREE!). All you need is your USF student, staff, or faculty ID card. BUT… Did you also know that you can access the library’s collection of online resources any time, day or night, via the library homepage?

The library homepage provides access to the catalog, which you can use to search for books, print journals, and DVDs, as well as access to our collection of online databases, which you can use to search for scholarly journal articles.

The library homepage also provides a collection of online instructional resources, such as our video tutorials, which give detailed instructions on how to use specific library resources, and our subject guides, which provide a variety of reliable information sources on particular subject areas.

Have a library-related question, but the library isn’t open? No problem! Send us an email at ref-desk@stfrancis.edu or leave us a voicemail at (815) 740-3447 and we’ll get back to you with an answer to your question the very next day. Or, use the “Chat with Us” box during normal library hours to get an answer to your question immediately!

We hope you enjoy all of the helpful online resources the USF Library has to offer. Have a great semester!
Welcome back to the Archives!
Don’t throw that out!

With the opening of the St. Clare Campus this fall, offices and people have shifted around USF and might be looking to rid themselves of old papers. The Archives is here to help with that! There are a few forms which make contacting the Archives easier than ever before.

The Records Transfer Form and Student Group Records Form should be used when individuals or departments wish to transfer university records to the Archives. If you are not sure if what records you have are worth preserving for the future, the Appointment Request Form can set up a time to meet with me individually.

These forms will help keep a record of when material was sent to the Archives, and by whom.

What types of materials can I transfer to the Archives?
The following types of materials — either paper-based or electronic — are appropriate for transfer:
- correspondence
- meeting minutes
- key financial documentation, such as annual budgets
- photographs, scrapbooks, audio recordings & video
- ephemeral items, such as event flyers and posters
- organizational histories, self-studies & reports
- publications produced by your department

And these types of materials are OK to keep in your office or discard:
- Routine financial documents, like receipts for purchases
- Duplicate copies of publications published by your department (we’ll keep two copies)

Check with me if you have other documentation that doesn't match these types. I’ll help you decide whether it belongs at the USF Archives.

Archive Material on Display in the Alumni Legacy Lounge in Guardian Angel Hall at St. Clare Campus
Taken from the St. Joseph College of Nursing collection (20-102), material includes donations from various USF alumni, such as: nursing uniforms, registered nurse cards, The Peak nursing yearbook, and various photographs.

If you have any questions regarding USF archival collections and/or have a donation, please contact Gloria Hendrickson, Archives Librarian, at ghendrickson@stfrancis.edu or x3539.
From the Front Desk

Welcome to Our new Reference Librarian
Emma Saito Lincoln

I grew up in the Maryland suburbs of Washington, DC, did my undergraduate studies in Asian Languages and Civilizations at Amherst College in Amherst, MA, and received my Master’s degree in Information Studies from the University of Texas at Austin. My specialization in graduate school was Preservation Administration, focusing on the preservation of cultural heritage materials in libraries and archives - primarily books, paper, photographs, and audiovisual materials.

I worked at the University of Illinois Urbana-Champaign as the Media Preservation Coordinator and then at the Library of Congress as the Preservation Education Librarian before taking a break from libraries to start a small farm with my husband. We run a small-scale, diversified, pasture-based farm in Livingston County where we raise animals for meat and eggs.

I am very happy to be returning to librarianship, especially in such a welcoming environment as the University of St. Francis. Fun facts about me: I have lived in Maryland, Massachusetts, California, Texas, Illinois, London, and Tokyo. I played varsity ice hockey in college. I once had a job driving a Zamboni at an ice rink in London. My mother, great-grandmother, and two next-door neighbors in my hometown were all librarians.

Need a Group Study Room? Reserve one at the Library

The library has two rooms available for studying: LG 9 on the lower level and L 216 on the second floor.

Rules on Use of Study Rooms:

1. They are open to use on a first come first served basis if not reserved beforehand. They are available only to USF current students, faculty and staff.
2. Reservations can be made for these rooms by library staff for the University of St. Francis community.
3. Preference is given to current students.
4. The activities that occur in the room should be bipartisan and not involve any transactions with money.
5. The rooms can be reserved for 4 hours at a time.

All reservations for Rooms L216 and LG-9 should be made through the Library's Circulation Desk. To place a room reservation, fill out the online form, call the Circulation Desk at: 815-740-3690, or simply speak with a USF Librarian.
How to Set up your Online / I-Share Account

- Go to the Library home page: [http://library.stfrancis.edu/](http://library.stfrancis.edu/)

- Under the heading “Services,” click on “My Library Account”

- Under the Log-in, click on “Create New Account”

- Fill out your name, email address, username and password.

- Under “Library Account Information, fill in the barcode number found on your USF photo ID and your last name.

- If you do not have a USF photo ID, please request one through this [online form](http://library.stfrancis.edu/captivate/bookrequest_demo/bookrequest_demo.htm).

- The final step is to select “University of St. Francis” as your affiliated library.

- To request a book from I-Share, our consortium of 86 Illinois libraries, please view this book request videoclip:

  [http://library.stfrancis.edu/captivate/bookrequest_demo/bookrequest_demo.htm](http://library.stfrancis.edu/captivate/bookrequest_demo/bookrequest_demo.htm)
Have you listened to CHECK IT OUT!
the Brown Library radio show?

Broadcast from WCSF 88.7 FM, hosts Gloria Hendrickson, Archivist, and Shannon Wenzel, Library Director, sit down each month to discuss all things libraries, books, current events, and pop culture. Some of the topics covered so far include: summer reading, the difference between academic and public libraries, and voter registration with guest County Clerk Nancy Schultz Voots.

The radio show also has book talks and new trends happening in the library and literature world. Other librarians from USF have appeared on the show, including: Circulation Manager Ruth Nelson and Instruction Librarian Brigitte Bell.

Music and games are even thrown in! Gloria and Shannon are very excited to reach out to a whole new audience to not only share what the USF Brown Library has to offer but also what libraries in general have to offer.

The Library radio show is normally broadcast the first Saturday of the month at 10 o’clock. But just in case you missed it, the shows are also uploaded to:

Soundcloud: https://soundcloud.com/usf-library
USF Brown Library blog: https://usflibrarynews.wordpress.com/
USF Brown Library Facebook page: https://www.facebook.com/universitystfrancislibrary/

The Library would love to hear what you think about the radio show. Please tune in!
New Books to the Library

Browse through our collection of newly-acquired books, DVD, and CDs on our New Materials shelf located just beyond the Information Desk.

**American Lives** Award winning documentary Ken Burns American Lives Collection is a compilation of seven biographies and stories of some of America's most celebrated pioneers and historical events including - Thomas Jefferson, Lewis & Clark, Frank Lloyd Wright, Not For Ourselves Alone: Elizabeth Cady Stanton & Susan B. Anthony, Mark Twain, Horatio's Drive and Unforgivable Blackness: The Rise and Fall of Jack Johnson.

**Promote Yourself: The New Rules for Career Success** How people perceive us has always been key to a successful career. Promoting yourself effectively becomes even more important for young professionals to land the job, earn the raise, or get that much deserved promotion. Learn how to more effectively brand yourself with this guide.

In **The Disciplined Mind**, Howard Gardner argues that K-12 education should strive for a deep understanding of three classical principles: truth, beauty, and goodness. Such an understanding requires mastery of the major disciplines that human beings have created over the centuries. As examples of his approach, Gardner describes an education that illuminates the theory of evolution, the music of Mozart, and the lessons of the Holocaust.

**A History of the Western Educational Experience** Gerald Gutek’s comprehensive volume examines the impact on education of such momentous world events as the ascendancy of neo-Conservatism, the collapse of the Soviet system, the end of the Cold War, the reunification of Germany, and the resurgence of ethnonationalism. It creates an historical perspective by identifying and analyzing the significant formative ideas and institutions that have shaped the Western educational heritage.

**Causes & Cures in the Classroom: Getting to the Root of Academic and Behavior Problems** Margaret Searle reveals new neurological research about the root causes of learning obstacles and lays out a comprehensive five-step protocol designed to help all educators identify and address common student academic and behavior issues.

**The Slowest Book Ever** playfully encourages readers to slow down and savor everything. As April Sayre and Kelly Murphy show, “If you think slowly enough, the entire world is amazing.”
Spotlight on a Student Worker: Julia Caithamer

Hometown: West Chicago/ Aurora

Year/Major: Criminal and Social Justice; Senior

Career goal: To eventually be a Nurse

Favorite book: Anything Nicholas Sparks/ Jodi Picoult

Favorite movie: Anything Disney

Favorite band/music: Anything Country.

Favorite quote: “The moment you doubt whether you can fly, you cease forever to be able to do it” – J.M. Barrie, Peter Pan

Favorite hobbies: Eating & running more so I can eat more.

Job duties as a student worker in the library: Do an hourly count to see how many student are utilizing the facility provided, checking books in and out for students, answering questions about the library, helping student with computer problems, and sometimes even providing directions.

What is the most important thing you’ve learned at USF: Hard work pays off. If you are willing to work hard, people will be more inclined to help you in the end.

What advice would you give to new students: Don’t let anyone tell you that you can’t so something. There is always someone that can help you and there is always something that can be done. Things will work out in the end, whether it is the way you planned or in a completely new way that wasn’t anticipated; things will always get better.

What is a little known fact about you? I love sappy love stories.

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